



## HIGHWAYS ADVISORY COMMITTEE

8 November 2016

**Subject Heading:**

Appleton Way Area Review TPC621 –  
Formal consultation

**CMT Lead:**

Andrew Blake-Herbert

**Report Author and contact details:**

Stefan Cuff  
CPZ Engineer  
[schemes@havering.gov.uk](mailto:schemes@havering.gov.uk)

**Policy context:**

Traffic & Parking Control

**Financial summary:**

The estimated cost of implementation is £6000 and will be met by the 2016/17 Capital Budget for Minor Traffic and Parking.

**The subject matter of this report deals with the following Council Objectives**

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

**SUMMARY**

This report outlines the responses received to the informal stage 2 parking consultation of the Appleton Way Area controlled parking zone and recommends a further course of action.

**Ward**

Saint Andrews Ward

**RECOMMENDATIONS**

1. That the Highways Advisory Committee having considered this report and the representations made recommends to the Cabinet Member for Environment Regulatory Services and Community Safety that;
  - a) The area identified on the drawing entitled Appleton Way Area Proposed CPZ area contained in Appendix A be formally consulted for the introduction of a residents parking scheme and the introduction of pay and display parking in suitable locations.
  - b) Following the formal consultation a further report detailing the representations received will be reported back to this Committee to agree a further course of action.
2. That it be noted that the estimated cost of this scheme is £6000 which will be funded from the 2016/17 Capital budget for Minor Traffic and Parking

**REPORT DETAIL**

**1.0 Background**

- 1.1 This Committee agreed on 26 April 2016 to the informal stage 2 parking consultation of the proposed Appleton Way Area controlled parking zone.
- 1.2 An informal consultation was undertaken between 10 June 2016 and 4th July 2016, to gauge the views from the residents on the proposed CPZ area.

**2.0 Results of public consultation**

- 2.1 From the 259 letters sent out to the proposed area 52 responses were received, a 20% return. Out of these responses the majority agreed that there was a problem with parking and were in favour of implementing the proposed CPZ area.
- 2.2 All of the responses are summarised, appended to this report as Appendix D

### **3.0 Staff comments**

- 3.1 It is clear from the responses to the consultation that there is longer term non-residential parking taking place in the area, this is due to the close proximity to the local shops and businesses along High St and Station Lane.

## **IMPLICATIONS AND RISKS**

### **Financial implications and risks:**

The estimated cost of implementing the proposals, including physical measures, advertising and making the Traffic Management Orders costs is £6,000. These costs will be funded from the 2016/17 Capital budget for Minor Traffic and Parking.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member – as regards to actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a standard project for Street management and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the Street management overall Minor Parking Schemes revenue budget.

### **Related costs to the Permit Parking areas**

<b>Resident &amp; Business permits charges</b>	
Residents permit per year	1st permit £25.00, 2nd permit £50.00, 3rd permit and any thereafter £75.00
Visitors permits	£1.25 per permit for up to 6 hours (sold in £12.50 books of 10 permits)

### **Legal implications and risks:**

The procedure to be followed by the Council in making Traffic Orders under Section 6 is set out in Schedule 9, Part III of the Road Traffic Regulation Act 1984 and the Local Authorities, Traffic Orders (Procedure) (England and Wales) Regulations 1996. This sets out, inter alia, a requirement to advertise the proposed Order in a local newspaper and if the Council considers it is desirable, to also display notices describing the proposed Order in the streets concerned.

**Human Resources implications and risks**

It is anticipated that the enforcement activities required for these proposals can be met from within current staff resources

**Equalities implications and risks**

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, children, young people and older people), this will assist the Council in meeting its duty under the act.

There will be some physical and visual impact from the required signing and lining works.

**BACKGROUND PAPERS**

**Appendix A** - Proposed CPZ area

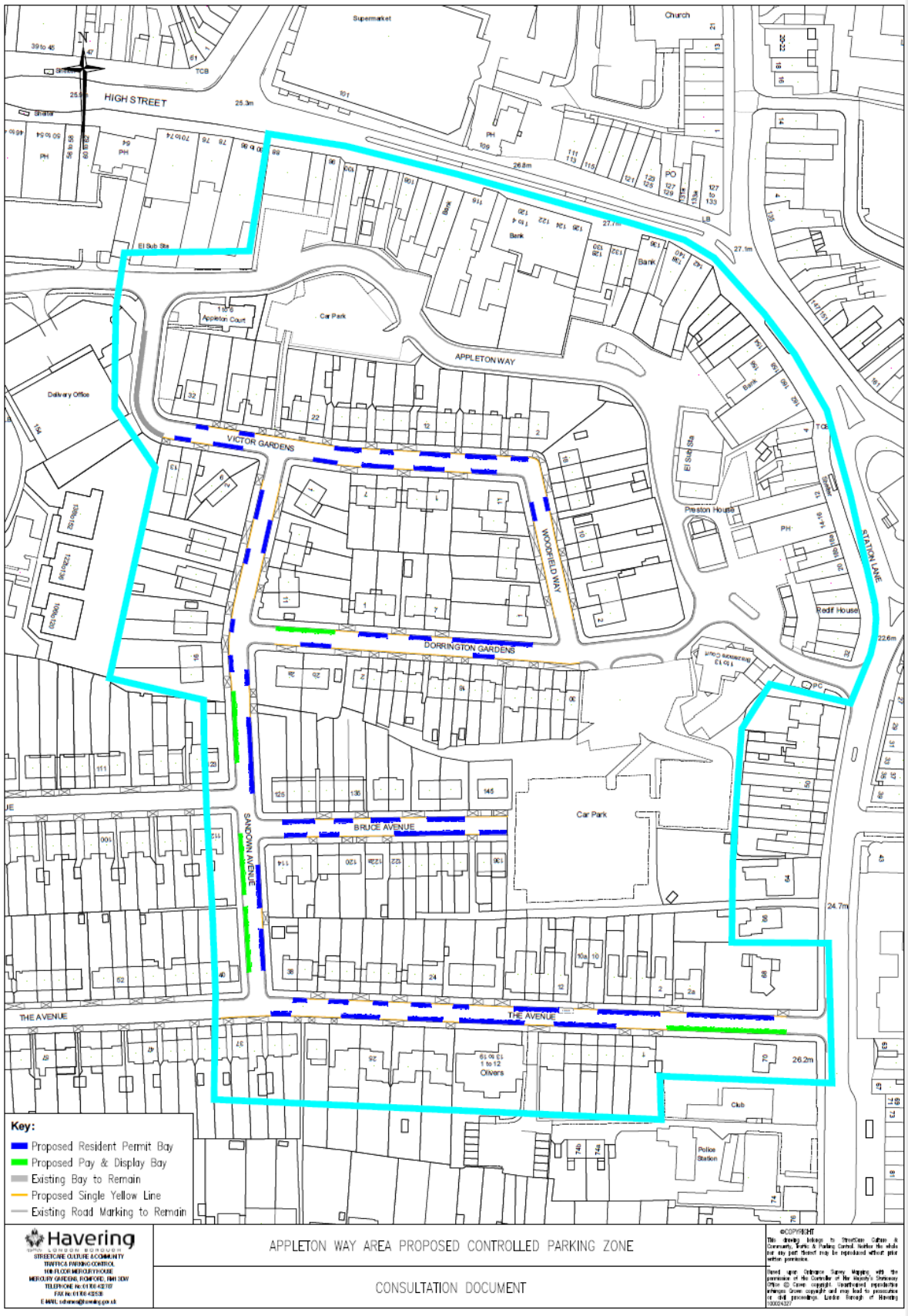
**Appendix B** - Consultation letter

**Appendix C** - Consultation questionnaire

**Appendix D** - Consultation results

Appendix A

Proposed CPZ area



**Appendix B**

Consultation letter



**Traffic & Parking Control  
Scheme  
London Borough of Havering  
Town Hall  
Main Road  
Romford,  
RM1 3BB**

Address

Please call: Traffic & Parking Control  
Telephone: 01708 431056  
01708 433464

Email: [schemes@havering.gov.uk](mailto:schemes@havering.gov.uk)

Date: 7<sup>th</sup> June 2016

Dear Sir/ Madam

**Appleton Way area parking review.**

Following on from the "in-principle" consultation residents received in March 2015 and as agreed with the local Ward Councillors, I am writing to advise you that the Council are proposing to introduce a Controlled Parking Zone in the roads listed below and shown on the attached plan.

**Victor Gardens, ~~Dorrington~~ Gardens, Bruce Avenue (part), Woodfield Way, Sandown Avenue, The Avenue (part)**

The aim of the introduction of a new Controlled Parking Zone is to increase the availability of parking for the residents of the area and to deter any parking that may cause a problem for the residents. As part of the new zone the council are also proposing to install double yellow lines around junctions to increase visibility and to allow safe passage of vehicles and pedestrians. If there are any existing restrictions on any roads within the zone these will be reviewed to see if they need to be changed to address any current parking issues you may be encountering.

I have attached a plan showing the proposed Controlled Parking Zone, a questionnaire is also attached that you are requested to complete and return to us by **4<sup>th</sup> July 2016**. All responses received will be reported to The Highway Advisory Committee, who will then decide on a further course of action.

Yours faithfully

A handwritten signature in cursive script that reads 'Stefan Cuff'.

**Stefan Cuff  
CPZ Engineer  
Schemes**

**Appendix C**

Consultation questionnaire



**PARKING REVIEW QUESTIONNAIRE**  
Appleton Way area

**Traffic & Parking Control Schemes**  
Town Hall  
Main Road  
Romford  
RM1 3BB

**Name:**

**Please call: Traffic & Parking Control**

**Address:**

**Telephone:** 01708 431056  
01708 433464

**Email:** [schemes@havering.gov.uk](mailto:schemes@havering.gov.uk)

All responses received to the questionnaire will provide the council with the appropriate information to determine whether to proceed with a parking scheme.

Only one questionnaire per address is to be returned signed and dated by **4<sup>th</sup> July 2016**.

1. In your view, is there currently a parking problem in **your** road to justify action being taken by the Council  Yes  
 No

If your answer is YES to the above question above, please proceed to the questions below:

2. Are you in favour of your road having parking restrictions placed upon it, to limit long term non-residential parking?  Yes  
 No
3. Over what days of the week would you like any restrictions to operate?  Mon- Fri  
 Mon - Sat
4. Over what hours of the day would you like any restrictions to operate?  10:00am to 11:00am?  
 8:00am to 6:30pm
5. What type of restriction would you prefer?  Yellow Lines  
 Residents Parking

**For your information: Yellow lines** would prevent residents from parking on the lines in the same way as they would commuters, while a **Residents Parking scheme will permit residents and their visitor to park in the allocated areas, with a valid permit for the area**

Appendix D

Consultation results

APPLETON WAY Area Parking Restriction Scheme																								
Road Name	Address % Returns	Returns		Q1: Is there a parking problem on your road? Yes or No?		Q2: Are you in favour of having road restrictions: Yes or No?		Q3: Over what days of the week would you like any restrictions to operate?: M-F or M-S?		Q4: Over what hours of the day would you like any restrictions to operate? 10-11am or 8-6:30pm?		Q5: Would you like Yellow Lines or Parking bays		Q1 Yes or No %		Q2 Yes or No %		Q3 M-F / M-S %		Q4 10-11 / 8-6:30pm %		Q5 YL or RP Yes or No %		
		total	Yes	No	Yes	No	M-F	M-S	10am - 11am	8am - 6:30pm	Yellow Lines	Parking Bays	Yes	No	M-F	M-S	10am - 6:30pm	8am - 6:30pm	YL Yes	RP No				
Appleton Way	20	5%	1	0	1	0	0	0	0	0	0	0	0	0	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%
The Avenue	50	26%	13	9	4	8	1	1	7	1	8	1	8	1	8	69%	31%	89%	11%	11%	78%	11%	89%	11%
Bruce Avenue	26	39%	10	7	3	7	0	3	4	3	4	1	6	2	6	70%	30%	100%	0%	43%	57%	43%	57%	14%
Dorington Way	11	73%	8	5	3	5	0	2	3	2	3	3	2	2	63%	38%	100%	0%	40%	60%	40%	60%	60%	40%
High Street	58	3%	2	2	0	2	0	1	1	0	1	0	2	2	100%	0%	100%	0%	50%	50%	0%	50%	0%	100%
Sandown	17	41%	7	6	1	6	0	4	1	1	5	0	6	6	88%	14%	100%	0%	67%	17%	17%	83%	0%	100%
Station Lane	39	3%	1	1	0	1	0	0	1	0	1	0	1	1	100%	0%	100%	0%	0%	100%	0%	100%	0%	100%
Victor Gardens	23	17%	4	2	2	2	0	0	2	1	1	1	1	1	50%	50%	100%	0%	0%	100%	50%	50%	50%	50%
Woodfield Way	15	40%	6	4	2	4	0	1	3	0	4	1	3	3	67%	33%	100%	0%	25%	75%	0%	100%	25%	75%
<b>Total</b>	<b>259</b>		<b>52</b>	<b>36</b>	<b>16</b>	<b>35</b>	<b>1</b>	<b>12</b>	<b>22</b>	<b>8</b>	<b>27</b>	<b>7</b>	<b>29</b>											
<b>Percentage from addresses</b>			<b>20%</b>	<b>14%</b>	<b>6%</b>	<b>14%</b>	<b>0%</b>	<b>5%</b>	<b>8%</b>	<b>3%</b>	<b>10%</b>	<b>3%</b>	<b>11%</b>											
<b>Percentage from Returns</b>			<b>69%</b>	<b>31%</b>	<b>67%</b>	<b>2%</b>	<b>23%</b>	<b>42%</b>	<b>15%</b>	<b>52%</b>	<b>13%</b>	<b>56%</b>												

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